

General Exam Tips for All Students

Before you begin, find out:

- How much time you will have to write the test
- What materials you will need to write the test
- Skim through the whole test before beginning
- Read all instructions carefully
- Ask questions if you are unsure of something
- Answer the easy questions first and then go back to the harder ones
- Double-check to make sure you have answered everything before handing in the test

Multiple Choice Tests:

- Skim through the entire test. Find out how many questions there are and plan your time accordingly.
- Do not spend too much time on any one question. Make a note beside a difficult question and go back to it if you have time.
- Read each question carefully. Underline key words and try to think of an answer before looking at the choices.
- Read all the choices and see which one best fits the answer that you thought of.
- When you are not sure which answer is correct, cross out/erase any choices that you know are wrong.
- If time permits, check your answers.